



NEO ACCOUNTING & TAX SERVICES LLC
 1378 Pearl Road
 Brunswick, Ohio 44212
 Fax: 330-220-1378

1099 WORKSHEET
 TAX YEAR: _____

PLEASE RETURN NO LATER THAN JANUARY 15

PAYER INFORMATION:

Name/Company: _____
 Address: _____
 EIN or SS#: _____ Phone: _____

CHECK ONE: _____ Mail 1099's to me: _____ I will pick up 1099's: _____

PAYEE (RECIPIENT) INFORMATION: (print add'l pages as needed)

SS#: _____ Total Paid: _____
 Name: _____ Purpose of Payment: _____
 Address: _____

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 Name: _____ Purpose of Payment: _____
 Address: _____

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 Name: _____ Purpose of Payment: _____
 Address: _____

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 Name: _____ Purpose of Payment: _____
 Address: _____

If you made payment to an individual, contractor, or company which totals to \$600 or more paid in the year, you are required to issue them a Form 1099. Payments made to a corporation do not need to be sent a 1099.

FIRM USE ONLY

Total # of 1099's: _____ Any Info Missing: _____ Client Contacted: _____ New Info Recv'd: _____